



INFORMATION LETTER

www.SWIMSA.org

29 MARCH – 01 APRIL 2026

1. WELCOME

Eastern Gauteng Aquatics welcomes all Swimmers, Coaches, Technical Officials, Team Leaders and Parents to the 2026 SSA Regional Level 2 Competition.

2. VENUE, DATES & SESSION TIMES

Venue	Delville Swimming Pool Elsburg Road, Delville, Germiston
Dates	Sunday 29 March – Wednesday 01 April 2026
Start Time	08:00 daily except for Sunday 29 th March where Heats will start at 14:00
Finals	Finals start @ 16:00 daily and is subject to change
Sunday	Heats Only
Monday – Wednesday	Heats and Finals

3. IMPORTANT LINKS

Spectator Tickets (Quicket)

<https://www.quicket.co.za/events/356682-ssa-regional-level-2-competition-2026/>

Coach Registration Form

<https://forms.gle/LXMFhHgYCFpbdVbD7>

Team Leader Submission

<https://forms.gle/94B4SAkAAQFFu4nH7>

Officials Submission Form

<https://forms.gle/ZRHuNoKt6FPtTRxr5>

Photography Consent Form

<https://forms.gle/6B83DbRdk9zpKcGQ9>

Medical / Impairment Disclosure Form

<https://forms.gle/CHKpiRqvKJxBLkdR9>

Team Leader Communication

https://chat.whatsapp.com/Lnz5rGr2SMY9VMox2Mz0zs?mode=gi_t

4. GENERAL COMPETITION RULES

- 4.1 World Aquatics Technical Rules will apply to all National Competitions.
- 4.2 WPS rules will apply when there are events for Para swimmers at national competitions.
- 4.3 All Age Group competitions will be club based
- 4.4 The **swimmer's age is at the first day of the competition**
- 4.5 For all SSA sanctioned competitions, visitors must forward a clearance to compete. Their entry times **MUST** be verified. The National Federations must confirm that the swimmers entered, meet the stipulated cut off and entry times for the events that they have been entered in.



5. QUESTIONS



ENTRIES & PAYMENT:

[Please query your entries through your district](#)

OFFICIALS QUERIES

officials@easterngautengaquatics.co.za

OFFICIALS ATTIRE

kit@easterngautengaquatics.co.za

LOCAL ORGANIZING COMMITTEE

loc@easterngautengaquatics.co.za

6. SSA LEVEL 2

- 6.1 The swimmer must have a minimum of ONE (1) 200m IM time on the SSA National Database.
- 6.2 The swimmer must have a minimum of one Level 2 Regional Qualifying Time on the SSA National Database.
- 6.3 Swimmers may enter all events that they have Regional Level 2 qualifying times for, plus additional events that they have not qualified in provided they have times on the SSA database for the additional selected events.
- 6.4 Swimmers who have achieved a Level 3 QT must compete at Level 3 Age Group competition.
- 6.5 Swimmers aging up between Age Group competitions, should always swim at the higher level.
- 6.6 This competition will be a regional competition
- 6.7 The age groups will be:
10/u, 11, 12, 13, 14, 15, 16.

7. WITHDRAWALS

- 7.1 Pre-competition at the Manager's Meeting – no charge. After the Manager's Meeting, Withdrawals will be accepted 1 hour before the start of the evening session preceding the heats. Withdrawals made outside this time limit, will incur a R200.00 per event fine.
- 7.2 No-shows at heats and finals: swimmers who are a no-show for their race, will be fined R300.00 and the swimmer may not compete in any other event until this fine has been paid.
- 7.3 Withdrawals from the finals – this must be done within 30 minutes of the results being published.
- 7.4 The alternates must report for the finals in case they are needed - the same fine of R300.00 will be imposed.
- 7.5 Alternates must be scratched from a final
- 7.6 If the Referee deems a swimmer to have deliberately false started or not performed to the swimmer's capabilities, the swimmer will be fined R500.00 and will be withdrawn from all further events that session, including relays if they fall in that session.

8. ENTRIES & PAYMENT

8.1 Entries

- 8.1.1 All entries and payments must be processed via your District
- 8.1.2 Entries submitted directly to SSA will not be accepted
- 8.1.3 Entries must include:
- 8.1.4 Team Manager Com-Link File
- 8.1.5 Team Manager PDF File
- 8.1.6 Entry Fee Report

8.2 Proof of Payment

- 8.2.1 Entries must be emailed with proof of payment as per District instruction.
- 8.2.2 No SMS, WhatsApp, verbal or informal notifications will be accepted

8.3 Late Entries:

- 8.3.1 After first closing date: 3 x original entry fee per event
- 8.3.2 After managers meeting: 10 x original entry fee per event

9. POOL ACCESS TIMES

Profile	Entry Point	Time
EGA Gate Volunteers	Double Green Gate	05:15
Swimmers & Coaches	Double Green Gate	05:45
Spectators	Main Entrance	06:00
Officials	Main Entrance	06:00
Team Leaders	Main Entrance	06:00

10. WARM-UP

- 10.1 Warm-up schedule will be shared on the official communication group.
- 10.2 Warm up session for Sunday 29th March will be from 11:30 to 13:45
- 10.3 There will be three warm-up sessions from 06:00 to 07:45 Monday to Wednesday
- 10.4 The warmup sessions will be rotated from Monday to Wednesday
- 10.5 Clubs are requested to adhere strictly to allocated lanes and time of warm up
- 10.6 Equipment is not permitted unless a club has exclusive use of a lane (fins & kickboard only)
- 10.7 Disability swimmers: Lane 0
- 10.8 Diving Lanes 1 and 9
- 10.9 Exiting over touch pads is prohibited – R1,000 fine to club

11. PROTESTS & APPEALS

11.1 Protests

- 11.1.1 Only Team Leaders may lodge objections, complaints or protests.
- 11.1.2 Protests must be submitted on an official protest form with a cash deposit fee of R1000.
- 11.1.3 Video footage or photographs are not permitted as evidence for protests.
- 11.1.4 If a dispute arises, the Referee's decision is final unless an appeal is submitted.
- 11.1.5 If the protest is upheld, the deposit of R1000 will be refunded; if the protest is rejected, the deposit will be forfeited.

11.2 Appeals

- 11.2.1 If the Referee does not uphold a protest, the Team Leader may submit an appeal to the Jury of Appeal.
- 11.2.2 If the appeal is upheld, the deposit of R1000 will be refunded; if the appeal is rejected, the deposit will be forfeited.
- 11.2.3 The decision of the Jury of Appeal is final

12. COACHES

- 12.1 Coaches are invited to use the Coaches Corner situated at the end of the office block for Coffee and light refreshments during the competition; this area is separate to the officials meeting room
- 12.2 An area next to the pool in front of the officials tearoom is available for registered coaches only.
- 12.3 Coaches may not sit in front of the paramedic treatment room
- 12.4 NO children or parents may utilize this space as it is reserved for coaches only;

13. PARKING

- 13.1 No parking is permitted inside pool premises
- 13.2 No street or pavement parking – EMPD may tow vehicles that are illegally parked
- 13.3 Parking is at own risk
- 13.4 **The front parking area is the Emergency Assembly Point and must remain clear.**

Profile	Parking Area
Coach	Parking area between the pool and athletics stadium
Disability parking	Prior arrangement only with the LOC Convenor – Front parking area
LOC VIP Guests	Front parking area
Over-flow parking	The Delville Sports Complex situated next to the parking area between the pool and the athletics stadium
Officials Spectators Swimmers	Parking area between the pool and athletics stadium
Suppliers & Vendors	Front parking area

14. TEAM LEADERS

- 14.1 Swimmer Allocation:

Swimmers	Team Leaders
1-10	1
11-20	2
21-40	3
41+	4

- 14.2 Minimum one Team Leader per club
- 14.3 Must be registered official
- 14.4 Meeting at 13:00 – Call Room Marquee on Sunday 29th March 202
- 14.5 Please ensure that you adhere to the number of Team Leaders required. If you have any questions regarding Team Leaders, please feel free to contact us.

15. COMMUNICATION

Official gala updates will be shared via the designated WhatsApp group for Coaches, Gala Secretaries and Team Leaders only.

16. OFFICIALS – **SUBMIT BY 23/03/2026**

- 16.1 Officials requirement

Swimmers	Officials Required
1-4	1 Judge
5-10	1 Judge + 1 Timekeeper
11+	1 Judge + 2 Timekeepers

- 16.2 Sessions are explained as follows:
 - 16.2.1 Heats is classified as a session
 - 16.2.2 Finals is classified as a session
- 16.3 Officials to report 30 minutes prior to start of the competition
- 16.4 No smoking or vaping whilst officiating on pool deck
- 16.5 No cellphone use whilst officiating on pool deck

16.6 OFFICIALS DRESS CODE

Ladies

Heats	Finals
Navy blue shorts/skirt (Knee length) or longs District white shirt/own white shirt (Own white shirt may not be a club shirt) White/mostly white closed shoes	Navy blue longs District white shirt/own white shirt

Men

Heats	Finals
Navy blue shorts or longs District white shirt/own white shirt (Own white shirt may not be a club shirt) White/mostly white closed shoes	Navy blue longs District white shirt/own white shirt

Weather Protection

Navy Jacket/White Dri-mac;	Navy or plain white hat
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Not permitted on Pool deck

Crop tops, Denim Jeans, Jeggings, Crop shorts	Slip slops, Bare feet
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17. SPECTATORS

- 17.1 Tickets can be purchased via the Quicket Link on page 2
- 17.2 There will be no ticket sales at gate**
- 17.3 Gate locks at 09:30 for security reasons.
- 17.4 Entry will then be through the double green gates
- 17.5 Late entry without proof: R200-00 per person

18. SWIMWEAR

- 18.1 Must comply with World Aquatics Rules
- 18.2 No body coverings
- 18.3 No power bands, pacing devices or watches
- 18.4 No strapping
- 18.5 Injuries must be cleared by Referee

19. SAFEGUARDING

- 19.1 Clubs have appointed Safeguarding Officers
- 19.2 District SO's are available for the duration of the competition
- 19.3 "If you see something, say something."
- 19.4 All matters treated confidentially

20. CALL ROOM

- 20.1 Report 15 minutes before event or 3 heats prior
- 20.2 No missed race replacements
- 20.3 Area restricted to swimmers only
- 20.4 Misconduct will result in immediate disqualification

21. MEDALS

- 21.1 Collected by Team Managers only from the admin hub

22. PHOTOGRAPHY

Official Photographer:

Col's Photography

WhatsApp: 082 433 6897 to prebook bundles

Parents who do not permit photography must notify District Secretary in writing.

secretary@easterngautengaquatics.co.za

23. OFF LOADING OF GAZEBO'S

- 23.1 NO VEHICLES are permitted to enter the premises of the facility to drop of gazebo's;
- 23.2 Gazebo's can be dropped off at the green gate and collected after you have parked your vehicle
- 23.3 A Fine of R1,000-00 will be issued to the club should this request not be adhered too.

24. GAZEBOS

- 24.1 Clubs are requested to bring their own Gazebo's for their swimmers.
- 24.2 Gazebo areas on poolside are to be reserved via the link that will be provided on the **LEVEL 2 Communication What's App Group on Tuesday 24th March 2026;**
- 24.3 **As soon as the first 14 spots are booked, the link will close;**
- 24.4 Clubs will be allocated areas as per the responses received via the link; there will be a further 7 gazebo areas available behind the poolside spots; these areas will be marked out.
- 24.5 **Clubs can erect their Gazebo's between 12:30 & 14:00 on Saturday 28th March 2026; No access to the pool will be given to clubs before this time.**

- 24.6 Clubs are restricted to 2 small gazebo's positioned on pool side with the shortest side being on poolside and the longest towards the back OR 1 double gazebo - a double gazebo is seen as two single gazebos
- 24.7 Any other gazebos for your team are to be positioned after the pathway on the grass area. This area is first come first served basis.
- 24.8 Clubs are requested to adhere to the size of the gazebos as indicated on the map
- 24.9 Gazebos are to be securely fastened in case of inclement weather.

25. AREAS OUT OF BOUNDS

- Admin hub, Control Room & Recording Office
- Admin side pool deck
- Behind grandstand
- Paddling pool
- Medic area (unless required)
- Drug testing area

26. EXTREME WEATHER

- 26.1 The Referee has sole authority to halt proceedings. Extreme weather protocols will apply per EGA policy.
- 26.2 If, due to weather conditions, any section of a swimming program cannot be completed the Tournament Director and Referee may apply the following:
- 26.3 On the final day of the competition, if the Finals cannot be completed, the Final results and Medals will be awarded as per the results of the Heats.
- 26.4 If on any of the other days, the Finals cannot be completed, due to time constraints, the Finals will either, be rescheduled or the results awarded as per the heats results.
- 26.5 If circumstances require, any part of the program may be swum as timed finals.

27. SMOKING POLICY

- 27.1 No smoking or vaping anywhere within facility
- 27.2 There will be R1,000 fine to club if a member is found to be smoking/vaping within the pool facility. There is a smoking area outside of the double green gate.
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28. ALCOHOL & WEAPONS

- 28.1 No alcohol permitted
- 28.2 Intoxication will result in club suspension
- 28.3 No open carry weapons permitted
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29. CODE OF CONDUCT

All participants and spectators are expected to uphold:

- Respect
- Fair Play
- Dignity
- Integrity

Spectators may not interfere with officials or swimmers under any circumstances.

30. HEALTH & SAFETY

The wellbeing of all participants is our priority. If you are unwell, please remain at home.

31. TRAVEL & ACCOMMODATION

If you are travelling from outside of the province/country in a team please ensure that you arrange your own transport due to there being no public transport (trains/buses) available.

There are various accommodation options in the vicinity of the swimming pool

LIONS REST LAMBTON GERMISTON

<https://lionsrestbnb.co.za/>

THE BIRCHWOOD HOTEL

<https://www.birchwoodhotel.co.za/>

THE TOWN LODGE GERMISTON

<https://citylodgehotels.com/our-hotels/Road%20Lodge/105>

SUNWARD PARK GUESTHOUSE

<https://afriqgroup.co.za/sunward-park-guesthouse-boksburg/>

THE NICOL BEDFORDVIEW

<https://www.thenicol.co.za/>

STAY EASY EASTGATE

https://www.southernsun.com/stayeasy-eastgate?utm_source=google&utm_medium=businesslisting&utm_campaign=hotel_stayeasy-eastgate

♥ **CHAMPIONSHIP EXPECTATION**

- ✓ Familiarise yourselves with our procedures
- ✓ If you are unsure of proceedings please ask
- ✓ Preparation and compliance ensures a safe and incident free championship
- ✓ Represent your club with pride
- ✓ Respect officials
- ✓ Compete with integrity
- ✓ Let's work together to ensure a SAFE • FAIR • PROFESSIONAL championship.

We look forward to hosting you.

Yours in swimming

Lauren Le Roux

Cheryl Knight

Competition Director

President

