

SSA CPD REGULATIONS 2014

1. Continuous Professional Development is for personal growth and development of the teachers and coaches
2. Continuous professional Development of teachers and coaches is also essential for the growth and development of aquatics in general. CPD empowers teachers and coaches to keep abreast with the latest innovations in aquatics and to maintain the validity of their certificates.
3. 8 CPD points must be accumulated annually by attending workshops/conferences or agreed community service organised by the Provincial Education & Training Committees.
4. The affiliate will keep records and individuals need to provide evidence of the number of points accumulated on registration.
5. At annual registration teachers and coaches must show evidence of 8 CPD points for the preceding year.
6. Evidence can be provided in the form of certificates that were issued during the workshops (especially if the development was done in other Provinces) or through signed testimonials and references agreed with relevant PE&TC's.
7. Teachers and coaches must attend workshops and conferences coordinated by their Provincial affiliates.
8. Points that are achieved and are in excess of the 8 required annually, may be carried over into subsequent years. However once points are used they may not be presented again as proof of CPD for registration in the coming year.
9. If teachers and coaches attend any workshops outside SSA, they need to verify with SSA if there will be CPD points issued. The same applies if they attend any workshops or conferences that are not SSA endorsed.
10. The following table is a breakdown of how the CPD points can be accumulated and if done accordingly, it is possible for affiliates to have only one workshop in the registration year. (However it is advisable that Affiliates provide a suitable number to cater for all teachers and coaches registered in their Province.)



Community Work & supporting Development programmes (Max 2 points per annum)	Annual registration documents (Maximum 2 Points per year)	Workshops and Conferences (1 Point per contact hour of education)
Community Work & supporting Development programmes	Maximum 2 Points for any one program. Proof of this must be supplied	Workshops and Conferences organised by PE&TC's and pre-approved by SSA
Water Safety Education – prove delivery of this program	CPR renewal each year attracts 2 points. Certificate copy must be supplied	Attendance at SSA conferences or workshops (Points will be issued dependent on number of presentations and the length of engagement)
Running an Ocean Splash or rural splash programme that affiliate is aware of –Proof must be supplied		Attending as a Coach n Pool Deck at a Licensed (FINA rules) Meet – max of 2 points per year and proof must be supplied
SSA special projects: E.G. – supporting the MPP projects around the country in a volunteer capacity. (Max 2 points per year)		Achieving an aquatics related qualification. E.G todswim, Synchro, Life Guarding -4 points
Officiating as registered official at SSA approved events in any discipline.		Attending any FINA school-maximum of 4 points
Giving personal time to swimming in the capacity of a volunteer on a SSA or affiliate committee – proof of this must be supplied. (max 2 points per year)		Achieving officials qualifications (Max 2 points per qualification
Mentoring trainee teachers or Coaches while they do their logging of hours – proof of this must be supplied. (Max 4 points per year)		
Assisting at Fun galas approved by the affiliate (community service) (max 2 points in a year)		
Senior Coaches mentoring junior coaches-running workshops- pool deck mentoring etc.		

11. One CPD point per contact hour applies to all workshops/presentations.
12. Workshops should be affordable and recommended not to exceed R120.00 for registered members and at least double the price for those that are not registered.
13. Recommended number for workshops is about 30 people per session; however there are certain circumstances where this may be less.
14. The above plan in terms of the allocation of points will enable teachers/coaches to attend at least one workshop and then get points from the other areas. This should therefore, be affordable for all teachers and coaches.
15. Please note the CPD allocation is under review and will be changed effective from 2016 to be aligned with SASCOC's guidelines

